**YW Camp Job Description**

**Assistant Level Leader**

You have been assigned to be an Assistant Level Leader for your campsite. Your assignment will be to support and assist your Level’s Leader as needed, help our Camp Cooks during your level’s assigned meal, assist with free time activities, and help teach the YW in your campsite to be responsible, contributing members of the group as they take turns preparing meals, cleaning, and doing other necessary chores.

**Before Camp:**

* Attend any Camp Leader Training Meetings. These will help you better understand the goals of camp this year and your specific assignments.
* Meet with the other leader(s) assigned to your campsite to plan and prepare. You may also choose to plan some activities that are unique to your campsite.

**At Camp:**

* Assign young women to tasks and remind them of their responsibilities and the timing of getting those assignments completed
* Oversee the young women and the YCLs when they are preparing meals and cleaning up after, including:
  + Making sure your level is in kitchen area ready to prepare camp meals on your assigned days at the scheduled time.
  + Make sure pavilion area is clean and ready for meals.
  + Preparation of meals
  + Clean up of meals
* Instruct the YW on proper use, care, and storage of the equipment.
* See that the equipment is not misused and is properly cleaned.
* Assist with free time activities as needed (may include chaperone at the lake, helping with crafts, outdoor cooking).
* Stay with the girls in your level while level leader is at nightly meeting.
* Be available for the YW. Lovingly watch over them. Be a positive example.